# **HEALTHPLEX QUICK** REFERENCE GUIDE





# Healthplex.com

The Provider Web Portal may be used to check eligibility, submit claims, and to access useful information regarding plan coverage.



## **Provider services**

Phone: 1-888-468-2183

**Dedicated Service Representatives** 

• 8am - 5pm EST

Interactive Voice Response System

Member eligibility, benefits, claims, authorizations, network participation and contract questions

# Sample ID Card:





## **Prior authorization**

Submit electronically via clearinghouse or via mail by sending to:

Healthplex, Inc. PO Box 211672 Eagan, MN 55121

1-888-468-2183



#### Claims

Healthplex, Inc. PO Box 211672 Eagan, MN 55121

1-888-468-2183 EDI Payer ID: 11271

### Claim disputes or adjustments

Healthplex Claim Appeals and Corrected Claims

Healthplex, Inc. PO Box 211672 Eagan, MN 55121

#### 1-888-468-2183

Claims may be submitted electronically via your clearinghouse, online via the provider portal or via the mailing addresses here.

#### Important notes

This guide is intended to be used for guick reference and may not contain all of the necessary information; it is subject to change without notice. For current detailed benefit information, please visit the provider web portal or contact our provider services toll free number.

#### Provider Manual and Web Portal Guide

For additional details on how to partner with Healthplex, go to www.Healthplex.com/provider/forms and view the Healthplex Provider Web Portal Guide and the Healthplex Provider Manual.



